## NYS LMS ID#

Use any method to get to the DHSES Learning Management site:

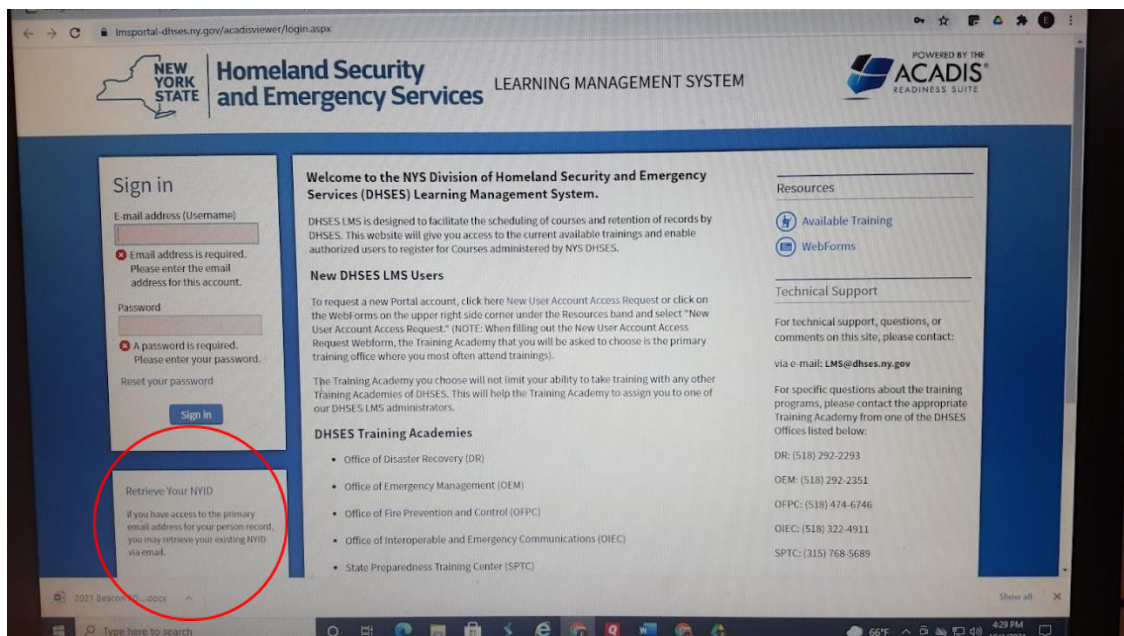Go direct to: https://lmsportal-dhses.ny.gov/acadisviewer/login.aspx

Or go to: http://www.dhses.ny.gov/ofpc/

Scroll down to a large blue colored box with Learning Management System and click which will bring you to site listed above

Or Google search "OFPC", select OFPC-Homeland Security and Emergency Services which will bring you to the site above

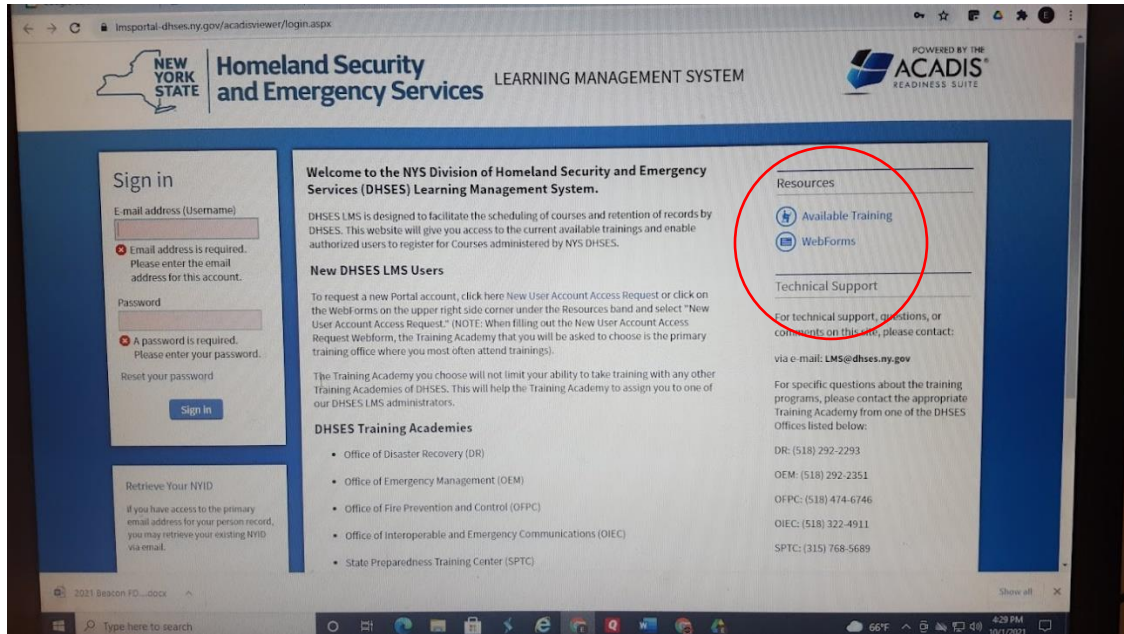<u>Once you have reached the LMS website</u>

## IF YOU WERE ISSUED ONE AND DO NOT KNOW YOUR NYS ID#



You must know the email address that was used to create the NYS ID# in order for it to be emailed to you.

If you need assistance with your account, please e-mail DHSES at LMS@dhses.ny.gov

**TO CREATE or UPDATE -  NYS ID#**



Select and Click "Webforms" located on the right side

Select the appropriate option (NEW or UPDATE). (UPDATE requires your current NYS ID#).

**Fill out the form completely, Red * fields are Required.**

Training Academy with DHSES is:  Office of Fire Prevention and Control (OFPC)

If you have a FEMA Id from ICS 100 & 700, enter it so those records will be cross referenced.

**Organization Information**

Primary Discipline is: Fire Service

Organization Affiliation is: Your Fire Dept.

You can start typing your FDID# or Dept name and then select it as it populates below.

When complete, click the SUBMIT button. You should receive a confirmation notice.